

Documentary Upload

Your documentaries are due by 11:55 p.m. on Monday, Dec 9. Your documentary must be uploaded to the filetransfer.txstate.edu (not your TRACS drop box) at that time.

File Transfer Upload Instructions

You only need to upload one copy to the file transfer system, so if you're working in a group, designate one person to upload a copy to <https://filetransfer.txstate.edu/login>

That said, both people should retain a copy of the documentary as you'll need it for your senior portfolio or resume reel.

Name your file YOURLASTNAME_Documentary (if you're working alone)
or LASTNAME_LASTNAME_Documentary (if working in a group).

- 1.) Go to <https://filetransfer.txstate.edu/login>
 - 2.) Enter your NetID and password
 - 3.) Once logged in, select the Upload tab on the screen
 - 4.) A pop-up box will open and set the expiration date to 12/20/19 and select UPLOAD A FILE and you'll then have to find your file and select it for upload
 - 5.) Once your file has successfully uploaded, you will see your file name, the size of the file and the expiration date with a blue down arrow next to that. Click the blue arrow and select SHARE THIS FILE.
 - 6.) In the pop-up box select the USERS tab and then it should allow you to Search for Users by ID, which is the default (if you don't see this in the box on the USERS tab, make sure USER ID is highlighted and not NAME).
 - 7.) Enter sms213, check the box SEARCH THE ENTIRE TEXAS STATE DIRECTORY (if it doesn't automatically pop me up) and my name will appear. Select SHARE.
 - 8.) If you worked as a group, only one of you needs to upload this to the Texas State file transfer
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One Page Self Evaluation

Each of you must write a one page self evaluation that includes the following:

Your contributions to the project

Assessment of the final product. Assess it honestly.

What did you learn? What might you have done differently?

A brief description/summary (two to three sentences) of your documentary, the title, and who worked on it.

Bring a printed hard copy to class on the day of presentations.